



NATIONAL CAPITAL REGION PLANNING BOARD

(A Statutory Body under Ministry of Urban Development, Government of India)
1st Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi-03

Applications are invited for the following vacant post:

Name of the post - Deputy Director (GIS)

Pay scale - (PB-3) Rs.15600-39100 Grade Pay Rs.6600 (6th CPC)

No. of post(s) - One

Category of post - unreserved

Age - Not exceeding 50 years

Method of recruitment - Deputation or Contract (Temporary)

Educational and other qualification required:

Essential: BE (Civil)/ MA (Geography)/B.Arch./Bachelor of Planning and M.Sc. in GIS / M.Tech. with minimum 55% marks with 7 years experience in planning, execution and monitoring of projects. The candidates having specialisation in Disaster Management and working knowledge of GIS software will be given preference.

Preferential: candidate with specialization in remote sensing and Geographic Information System (GIS) will be given preference.

In case of Recruitment by Deputation to be made:

Officers under Central Govt. or State Govts. or Union Territory Govts. or Public Sector Undertakings or semi-Govt. or autonomous or statutory organizations:-

(i) Holding analogous posts on regular basis in the parent cadre/department; or

(ii) With three years service in the grade rendered after appointment thereto on regular basis in the scale of Rs. 8000-13500 or equivalent in the parent cadre or department.

Period of deputation: likely to be three years.

General-

(i) Candidates working in Central Government/ State Governments/ Public Sector Undertakings/ Autonomous Bodies must apply through proper channel and the details mentioned in their applications should be certified by the present employer. The application in the enclosed prescribed format, in respect of eligible candidates, who can be spared for taking up the assignment within one month from the date of intimation about selection, may be forwarded by the Cadre Controlling Authority duly verified/countersigned by the Head of office or an officer authorized to sign on his behalf, alongwith the following documents:-

1. Cadre clearance in respect of the applicant.
2. Up-to-date clear and legible photocopies of the ACRs/APAR of the last 5 years duly attested.
3. Integrity certificate and Vigilance Clearance Certificate indicating that no disciplinary or criminal proceedings are either pending or being contemplated against the officer concerned; and
4. A certificate indicating major/minor penalties imposed, if any, on the candidate during the last 10 years or otherwise a No Penalty certificate.

(ii) For the purpose of calculating the upper age limit, cut-off date will be the last date of receipt of application for the post i.e. **28.2.2017**.

(iii) The Board reserves the right to call for interview only those candidates who are likely to be suitable. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as a disqualification.

(iv) The Competent Authority of the Board reserves the right not to fill up the above post without assigning any reason. For other details of the post and standard format of application please visit our website <http://ncrpb.nic.in>.

(v) The eligible and interested candidates may forward their application duly completed in the prescribed format alongwith a crossed IPO/ Demand Draft of Rs.100 (application fee) in favour of NCR Planning Board, one passport size photograph and attested copies of the certificates of educational qualifications, date of birth, experience and caste certificate etc., to the **Member Secretary, NCR Planning Board, 1st Floor, Core-IV B, India Habitat Centre, Lodhi Road, New Delhi-110003** on or before **28.2.2017**. The post applied for must be clearly superscribed on envelope. Application fee can also be paid by NEFT/transfer to the **National Capital Region Planning Board IFSC- SBIN0030203**, Bank account no. **53048557394**, Bank- **State Bank of India**, Branch- **Connaught Circus, New Delhi**.

Size: 10cm x 22cm BW ad



राष्ट्रीय राजधानी क्षेत्र योजना बोर्ड

(शहरी विकास मंत्रालय, भारत सरकार के अधीन एक संवैधानिक निकाय)
प्रथम तल, कोर 4 बी, भारत पर्यावास केंद्र, लोधी रोड, नई दिल्ली-110 003

निम्नलिखित रिक्त पद के लिए आवेदन आमंत्रित किए जाते हैं :

पद का नाम: उप निदेशक (जी आई एस)

वेतनमान: (पीबी-3) रु.15600-39100 ग्रेड पे रु.6600/- (छठा सी पी सी)

पदों की संख्या : 1

पद की श्रेणी : अनारक्षित

आयु : अधिकतम 50 वर्ष

भर्ती की विधि: प्रतिनियुक्ति अथवा अनुबंध पर (अस्थायी)

शैक्षणिक एवं अन्य आवश्यक अर्हताएँ

अनिवार्य : बी. ई. (सिविल)/ एम. ए. (भूगोल)/ बी. आर्क/ नियोजन में स्नातक तथा जीआईएस में स्नातकोत्तर/ एम. टेक. में कम से कम 55% अंक एवं परियोजना नियोजन, क्रियान्वयन तथा अनुवीक्षण में 7 वर्ष का अनुभव आपदा प्रबंधन में विशेषज्ञता तथा जीआईएस सॉफ्टवेयर की जानकारी रखने वाले उम्मीदवारों को वरीयता दी जाएगी।

वांछित : रिमोट सेंसिंग में विशेषज्ञता व भौगोलिक सूचना प्रणाली में विशेषज्ञता रखने वाले उम्मीदवारों को वरीयता दी जाएगी।

प्रतिनियुक्ति द्वारा भर्ती के मामले में : केंद्र सरकार/ राज्य सरकार/ संघ शासित प्रदेश सरकार/सार्वजनिक क्षेत्र उपक्रम/ अर्ध सरकारी/स्वायत्त/ संवैधानिक संगठनों के अधिकारी-

(i) मूल संवर्ग/ विभाग में नियमित आधार पर सदृश्य पद धारण करते हो या

(ii) मूल संवर्ग/ विभाग में रु.8000-13500 अथवा सदृश्य वेतनमान पर नियुक्ति के पश्चात् समर्पित ग्रेड में नियमित आधार पर 3 वर्ष की सेवा

प्रतिनियुक्ति की अवधि: 3 वर्ष होने की संभावना।

सामान्य :

(1) केंद्र / राज्य सरकारों / सार्वजनिक क्षेत्र उपक्रमों / स्वायत्त निकायों में सेवारत उम्मीदवारों को उचित माध्यम से आवेदन करना चाहिए और आवेदन में प्रस्तुत विवरण वर्तमान नियुक्ति द्वारा प्रमाणित होना चाहिए। चयन की सूचना की तिथि से एक माह के भीतर नियत कार्य करने हेतु कार्यमुक्त किए जा सकने वाले पात्र उम्मीदवारों के संदर्भ में संलग्न निर्धारित प्रारूप में आवेदन कार्यालय प्रमुख या उनके बदले में हस्ताक्षर करने के लिए प्राधिकृत किसी अधिकारी द्वारा विधिवत सत्यापित / प्रतिहस्ताक्षरित करवा कर संवर्ग नियंत्रण प्राधिकारी द्वारा निम्नांकित प्रलेखों के साथ अग्रप्रेषित किया जा सकता है :

(i) आवेदक के संदर्भ में संवर्ग अनापत्ति

(ii) पिछले 5 वर्षों की ए सी आर/ ए पी ए आर की अद्यतन स्पष्ट तथा पठनीय प्रतिलिपियाँ

(iii) सत्यनिष्ठा, प्रमाणपत्र और सतर्कता अनापत्ति प्रमाणपत्र, जिसमें लिखा हो कि संबंधित अधिकारी के संदर्भ में कोई भी अनुशासनात्मक या फौजदारी कार्रवाई लंबित या विचारधीन नहीं है।

(iv) एक प्रमाण पत्र जिसमें लिखा हो कि उम्मीदवार के ऊपर पिछले 10 वर्षों के दौरान अधिरोपित कोई बड़ी/छोटी सजा या नहीं होने पर कोई सजा नहीं होने का प्रमाणपत्र।

(2) ऊपरी आयु सीमा की गणना हेतु कट ऑफ तिथि, पद हेतु आवेदन प्राप्ति की अंतिम तिथि **28.2.2017** होगी।

(3) बोर्ड साक्षात्कार हेतु केवल उन्हीं उम्मीदवारों को बुलाने का अधिकार सुरक्षित रखता है जो उपयुक्त हो। किसी भी रूप में सिफारिश करने तथा / अथवा राजनीतिक या अन्य कोई भी सिफारिश लाने पर अयोग्यता मानी जाएगी।

(4) बोर्ड के सक्षम प्राधिकारी उपरोक्त पद को कोई भी कारण बताए बिना नहीं भरने का अधिकार सुरक्षित रखते हैं। पदों के अन्य विवरणों तथा आवेदन के मानक प्रारूप हेतु वेबसाइट <http://ncrpb.nic.in> देखें।

(5) पात्र और इच्छुक उम्मीदवार निर्धारित प्रारूप में विधिवत पूर्व आवेदन राष्ट्रीय राजधानी क्षेत्र योजना बोर्ड के पक्ष में रु.100 के रेखांकित आई पी ओ/ डिमांड ड्राफ्ट, पासपोर्ट आकार के एक फोटो और शैक्षिक अर्हताओं, जन्मतिथि, अनुभव और जाति प्रमाण पत्रों आदि की सत्यापित प्रतियों के साथ दिनांक **28.2.2017** तक या उससे पहले सदस्य सचिव, राष्ट्रीय राजधानी क्षेत्र योजना बोर्ड, प्रथम तल, कोर 4 बी, भारत पर्यावास केंद्र, लोधी रोड, नई दिल्ली-110003 के पास भेजा जा सकता है। लिफाफे पर आवेदित पद स्पष्ट लिखा होना चाहिए। आवेदन शुल्क निम्नलिखित पर एनईएफटी/बैंक ट्रान्सफर द्वारा भी किया जा सकता है:- राष्ट्रीय राजधानी क्षेत्र योजना बोर्ड, **IFSC - SBIN0030203**, खाता सं.- **53048557394**, बैंक - स्टेट बैंक ऑफ इंडिया, शाखा - कनॉट प्लेस, नई दिल्ली।

Size: 10cm x 22cm BW Ad

1. Name and Address (in Block letters)
with Tel. No. & e-mail address, if any

2. Date of Birth (in Christian era)

3. (i) Date of entry into service
(ii) Date of retirement under Central/ State Government/PSU/ Autonomous Body

- #### 4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/ Experience possessed by the officer/candidate
Essential	Essential
A) Qualifications	A) Qualifications
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	B) Qualification
B) Experience	B) Experience

Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the PRs by the Administrative Ministry/ Department/ office at the time of issue of Circular and issue of Advertisement in the Employment News.

5.2. In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	
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6.1 Note: Borrowing Departments are to provide their specific comments/view confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Institution.	Post held on regular basis	From	To	*Pay Band and Grade pay/pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

*Important: pay band and grade pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or	
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Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organisation.</p>			

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details	
<p>11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>(a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others</p>	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	

14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade pay	Total Emoluments

15. If the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of pay and rate of increment	Dearness Pay/interim relief/other Allowances etc. (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to;

(i) Research publications and reports and special projects

(ii) Awards/Scholarships/Official Appreciation

(iii) Affiliation with the professional bodies/institutions/societies and;

(iv) Patents registered in own name or achieved for the organization

(v) Any research/ innovative measure involving official recognition

vi) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. # (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)

(The option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")

18. Whether belongs to SC/ST/ OBC

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/ she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)

EMPLOYER'S ENDORSEMENT

This is to certify that Shri/Ms. is working as in the pay-scale of Rs. from to on regular/deputation/ contract basis in this Organization. The above details given by him/ her are verified and found correct as per our records. It is further certified that no vigilance case and departmental enquiry is either pending or contemplated against him/her. The integrity of the officer is also certified. In case of his/her selection, he/she will be relieved and his/her lien will be retained by this Organization.

Date:

Signature of the Employer